



### **Policy on Nominating Members for AAFP Awards**

WAFP believes in supporting and promoting our outstanding members at both the state and national level. These efforts include recognizing members through WAFP's state chapter awards program and AAFP's national level member awards. This policy covers all AAFP awards that require a) nominations from the chapter or b) chapter letters of support.

WAFP will support nominations for our members who are deemed by WAFP to be worthy of consideration for the award. A variety of criteria may be considered, including but not limited to the following:

1. Members must first have been nominated for a WAFP chapter award to be nominated for an AAFP award. WAFP will not nominate any member for an AAFP award who has not been nominated for a WAFP chapter award.
2. WAFP will only nominate one member per award per year
3. WAFP will only nominate two members for awards each year. If we receive more than two nominations each year, WAFP reserves the right to prioritize which members we will nominate. Members who are not nominated may be considered the following year.
4. WAFP will only nominate an individual member for the same AAFP award twice (nominations need not be made in consecutive years)
5. An individual member can only be nominated for two AAFP awards in a two-year period. Additional nominations may be considered following at least one year off after the two-year period.

If an individual or group (medical school, employer, etc.) requests WAFP to submit a nomination on their behalf, all the above conditions must be met. We recommend individuals or groups consult WAFP before beginning the nomination process and assembling materials. Additionally, WAFP must receive final versions of all required nomination materials except those that must be developed by the chapter (i.e. chapter letters of support) a minimum of 45 days in advance of the AAFP's nomination deadline. Late or incomplete nominations may be considered at the discretion of the Executive Director.

The decision on whether to submit a nomination rests solely with WAFP.

**WAFP Board of Directors on January 21, 2023.**